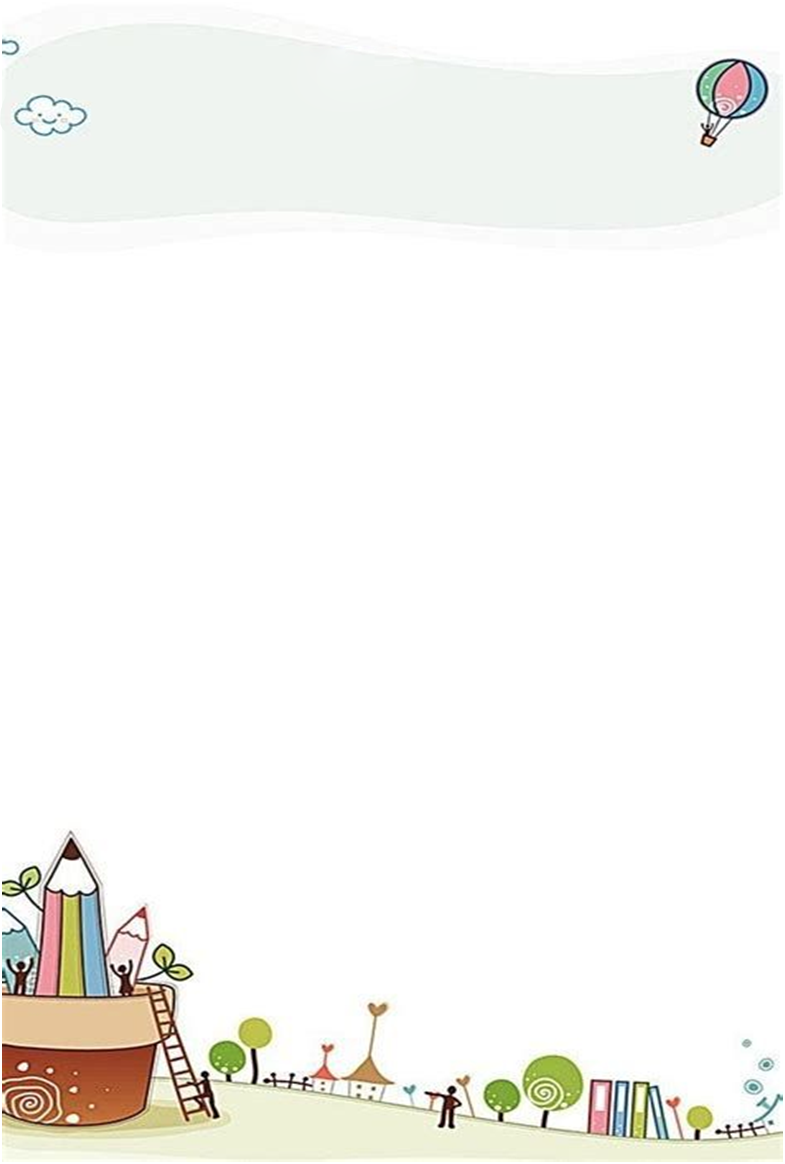
**الجمهوريــــــــــة الجزائريــــــــــــة الديمقراطيــــــة الشعبيــــــــة**

**وزارة التـــــــــربية الوطنيـــــــــــــة**

**مديرية التربية لولايـــة :............................**  **مفتشية التعليم الابتدائي :...................................**

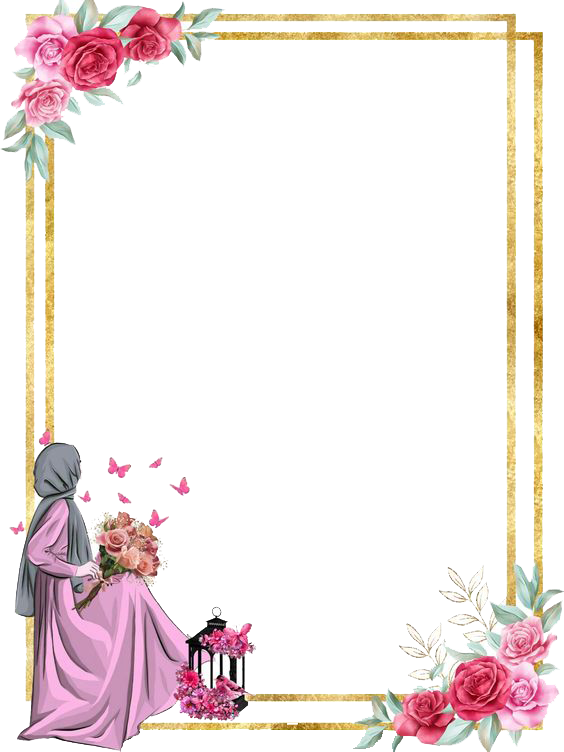
**المدرسة الإبتدائية : ...................................**

**المستوى :..............**

**دفتر الإعداد اليومي**

**الأستاذ(ة) : .....................**

**السنة الدراسية :.......20/.........20**

بطاقة الحالة الشخصية والمهنية

الحـــالة الشخصيــــة:

**الاسم: ......................................... اللقب: .............................................. تاريخ الميلاد: ...................................................**

**مكان الميلاد: .............................................................................. الولاية: ..........................................................................**

**الحالة العائلية: ................................. عدد الأولاد: .............................. مهنة الزوج (ة): ........................................ العنوان الشخصي: .........................................................................................................**

**الهاتف: ....................................................................................**

**الحــــالة المهنيــــــة:**

**الإطار: ............................................................................. - لغة التدريس: .....................................................................................**

**تاريخ أول يوم في التعليم: ...................................................... تاريخ التعيين في المدرسة: .................................................**

**المؤهــلات العلميـــة والمهنيـــة:**

1. **................................................................................................. 3- ..................................................................................................**
2. **................................................................................................. 4- ..................................................................................................**

**التفتيـــــــش:**

**تاريخ آخر تفتيش: ..................................................................... نوع الزيارة: ..............................................................................**

**النقطة التربويــــة: ......................................................... من طرف السيد المفتش: ................................................................  
 بمدرسة: ............................................................................ مقاطعة ............................................... ولاية: ......................................**

**الترقيـــــة:**

**الدرجة الحالية: ........................................................... تاريخ سريانها: ........................................................................................**

**القسم المسند في السنة المنصرمة: ..............................................................................................................................................**

**القسم المسند في هذه السنة: ..........................................................................................................................................................**

**التوزيـع الزمـني الأسبـوعي**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **التوقيت** | | | **الأحــد** | **الاثنين** | **الثلاثاء** | **الأربعاء** | **الخميس** |
| **من** | | **إلى** |
| **الفتـــــــــــــــــــــــــــــرة الصبــــــــــــــــــــــــــــــاحية** | | | | | | | |
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| **الفتـــــــــــــــــــــــــــــرة المســـــــــــــــــــــــــائية** | | | | | | | |
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**مصادق عليه بتاريخ** ............................................................................................

**توزيع المواد حسب الحصص والحجم الساعي الأسبوعي:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **المـــادة** | **عدد الحصص** | **الحجم الساعي الأسبوعي** | **المـــادة** | **عدد الحصص** | **الحجم الساعي الأسبوعي** |
| **لغة عربية** |  |  | **جغرافيا** |  |  |
| **رياضيات** |  |  | **تربية مدنية** |  |  |
| **تربية إسلامية** |  |  | **تربية فنية** |  |  |
| **تربية علمية** |  |  | **تربية بدنية** |  |  |
| **تاريخ** |  |  | **معالجة بيداغوجية** |  |  |
|  |  |  |  |  |  |
| **المجمـــــــــــــــــــــوع** | | | ............................... | | |

**قــــــائمة الســـــــور القرآنيــــــــــــــة:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **رقم الترتيب** | **السورة** | **الصفحة** | **رقم الترتيب** | **السورة** | **الصفحة** |
| **01** |  |  | **08** |  |  |
| **02** |  |  | **09** |  |  |
| **03** |  |  | **10** |  |  |
| **04** |  |  | **11** |  |  |
| **05** |  |  | **12** |  |  |
| **06** |  |  | **13** |  |  |
| **07** |  |  | **14** |  |  |

**قــــــائمة الأنـــــاشيد والمحفـــــــوظات:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **رقم الترتيب** | **الأنشودة / القصيدة** | **الصفحة** | **رقم الترتيب** | **الأنشودة / القصيدة** | **الصفحة** |
| **01** |  |  | **08** |  |  |
| **02** |  |  | **09** |  |  |
| **03** |  |  | **10** |  |  |
| **04** |  |  | **11** |  |  |
| **05** |  |  | **12** |  |  |
| **06** |  |  | **13** |  |  |
| **07** |  |  | **14** |  |  |



**العطــــــــل المدرسيـــــــــــــــة**

**القرار الوزاري رقم:** ........................................................................................... **بتاريخ:** ..............................................................

للسنة الدراسية ...........20 /........... 20

**استراحــة الخريــف: من** ......................................................................... **إلى** ...........................................................................

**استراحــة الشتـــاء:من** .......................................................................... **إلى** ...........................................................................

**استــراحة الربيـــع:من** ......................................................................... **إلى** .............................................................................

**المناسبــات الدينيـة والوطنيــة**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **رقم الترتيب** | **المناسبــة** | **التـاريــــخ** | **رقم الترتيب** | **المناسبــــة** | **التاريــــــخ** |
| **01** |  |  | **11** |  |  |
| **02** |  |  | **12** |  |  |
| **03** |  |  | **13** |  |  |
| **04** |  |  | **14** |  |  |
| **05** |  |  | **15** |  |  |
| **06** |  |  | **16** |  |  |
| **07** |  |  | **17** |  |  |
| **08** |  |  | **18** |  |  |
| **09** |  |  | **19** |  |  |
| **10** |  |  | **20** |  |  |

رزنامة الندوات والأيام الدراسية والتربصات

الندوات التربوية:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **رقم الترتيب** | **التاريــخ** | **الدرس التطبيقي** | **الأستاذ(ة) المطبّق(ة)** | **المستوى (القسم)** | **موضوع النّدوة** |
| **01** |  |  |  |  |  |
| **02** |  |  |  |  |  |
| **03** |  |  |  |  |  |
| **04** |  |  |  |  |  |
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**الأيام الدراسية:**

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| --- | --- | --- | --- |
| **رقم الترتيب** | **التاريـــــخ** | **المكــــان** | **موضوع اليوم الدّراسي** |
| **01** |  |  |  |
| **02** |  |  |  |
| **03** |  |  |  |
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**التربّصات:**

|  |  |  |  |
| --- | --- | --- | --- |
| **رقم الترتيب** | **التاريـــــخ** | **المكــــان** | **نوع التربّـــــــص** |
| **01** |  |  |  |
| **02** |  |  |  |
| **03** |  |  |  |
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**رزنـــامــــة الاخــــتــــبــــارات الــفـــصـــلـــيــــــة**

|  |  |
| --- | --- |
| تــاريــــخ الاجـــــــراء | *الفــــصــــل* |
| ......................................................... | ***الفــــصــــل الأوّل*** |
| ......................................................... | ***الفــــصــــل الثـــــاني*** |
| ......................................................... | ***الفــــصــــل الثـــــالث*** |
| ......................................................... | ***الامتحانات الرّسمية*** |

**الــزيــارات الــتــربـــويـــة:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| الأنشطة والتطبيقات المتابعة | نوع الزيارة | المتفقد | التاريخ | رقم الترتيب |
|  |  |  |  | **01** |
|  |  |  |  | **02** |
|  |  |  |  | **03** |
|  |  |  |  | **04** |
|  |  |  |  | **05** |

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**يوم :** .................................................................................. **الموافق لـ:** ..........................................................................

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **التوقيت** | | **النشاط** | **الميدان** | **المحتوى** | **مؤشــــــــــــــر الكفـــــــــاءة/ الهدف التعلمي** | **المقطع** | **الأسبوع** | **الحصة** |
|  |  | .................................  .................................  .................................  ................................. | .................................  .................................  .................................  ................................. | ...................................  .....................................  ...................................  ..................................... | ..... ..............................................................................................................................................................  ..... ..............................................................................................................................................................  ..... ..............................................................................................................................................................  ..... .............................................................................................................................................................. |  |  |  |
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**ملاحظات:**.............................................................................................................................................................................................................................................................................................

** يوم :** .................................................................................. **الموافق لـ:** ..........................................................................

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| --- | --- | --- | --- | --- | --- | --- |
| **التوقيت** | **النشاط** | **الميدان** | **المحتوى** | **مركبة الكفـــــــــاءة** | **الهدف التعلمي** | **مؤشــــــــــــــر الكفـــــــــاءة** |
|  | .................................  .................................  .................................  ................................. | .................................  .................................  .................................  ................................. | ...................................  .....................................  ...................................  ..................................... | ...........................................................  ...........................................................  ...........................................................  ........................................................... | ...........................................................  ...........................................................  ...........................................................  ........................................................... | ...........................................................  ...........................................................  ...........................................................  ........................................................... |
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**ملاحظات:**.............................................................................................................................................................................................................................................................................................

** يوم :** .................................................................................. **الموافق لـ:** ..........................................................................

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| --- | --- | --- | --- | --- | --- |
| **التوقيت** | **النشاط** | **الميدان** | **المحتوى** | **مركبة الكفـــــــــاءة** | **مؤشــــــــــــــر الكفـــــــــاءة** |
|  | .................................  .................................  .................................  ................................. | .................................  .................................  .................................  ................................. | ...................................  .....................................  ...................................  ..................................... | ..........................................................................................  ..........................................................................................  ..........................................................................................  .......................................................................................... | ..........................................................................................  ..........................................................................................  ..........................................................................................  .......................................................................................... |
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**ملاحظات:**........................................................................................................................................... ..................................................................................................................................................

** يوم :** .................................................................................. **الموافق لـ:** ..........................................................................

**الفترة الصباحية : من ....................... إلى .......................................**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **المدة** | **المقطع** | **الميدان** | **النشاط** | **الموضوع** | **مؤشـــــــــــــــــــــرات الكفــــــــــــــــــــــــــــــاءة** |
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**الفترة المســــائية : من ....................... إلى .......................................**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **المدة** | **المقطع** | **الميدان** | **النشاط** | **الموضوع** | **مؤشـــــــــــــــــــــرات الكفــــــــــــــــــــــــــــــاءة** |
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**ملاحظات:**.......................................................................................................................................................................................................................................